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NZTR CIRCULAR 2015/16 – No.7

TO EACH TOTALISATOR CLUB AND SECTOR ORGANISATION

Health and Safety (H&S) Templates and Supporting Documents Briefing Paper – December 2015

During September and October NZTR and HRNZ staff, along with WorkSafe representatives carried out a series of Health and Safety workshops in regional centres. The workshops were well attended by Clubs, Industry sector groups and RIU staff. As a result of the workshops a series of H&S templates and advisories have been created to assist in producing your own plans.

These documents are available on the NZTR website under the Health & Safety tab on the home page. [Click here](#)

If you would prefer them emailed or in another format please contact:

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The Health and Safety at Work Act comes into force in April 2016 with additional Health and Safety requirements, as the Government looks to substantially reduce New Zealand's work accident record.

It is important that Health and Safety is given a priority now and not delayed until next year.

Both NZTR and HRNZ have resources to assist Clubs and can also advise other sector groups as to where they can get assistance and guidance if required, your local WorkSafe representative is also be available to assist.

CLUB RESOURCES AVAILABLE

1. **Summary of the new Health & Safety Act** - this is a legal overview of the new Act and how it impacts on your club;
2. **Board reporting** - outlines suggestions for Health & Safety reporting to a Board/Committee;
3. **Health & Safety Manual and Index** - A very comprehensive guide to assist clubs with writing or updating their Health & Safety Plan;
4. **Induction** - Guide for staff training;
5. **Training track guidelines for Thoroughbred.**

SECTOR GROUP RESOURCES AVAILABLE

1. **Summary of new Health & Safety Act** - this is a legal overview of the new Act and how it impacts on trainers, breeders and jockeys;
2. **Trainer/breeder** - contractor induction;
3. **Trainer/breeder** - staff induction;
4. **Induction doc** - NZTR stable staff (document suitable for people new to the stable environment).

OTHER INFORMATION

In addition to the code body Web sites the following WorkSafe web sites have advice and forms to assist you.

<http://www.saferfarms.org.nz/make-a-plan/>

<http://www.business.govt.nz/worksafe/information-guidance/guidance-by-industry/agriculture>

<http://www.business.govt.nz/worksafe/information-guidance/guidance-by-industry/construction>

<http://www.business.govt.nz/worksafe/information-guidance/guidance-by-industry/hsno>

In case some of the trainers have tree plots as part of their farms or as shares

<http://forestry.worksafe.govt.nz/guides/>

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